



Department of
Primary Industries and
Regional Development

Attachment 3

GASCOYNE DEVELOPMENT COMMISSION



2021/22 APPROVED BUDGET ESTIMATES

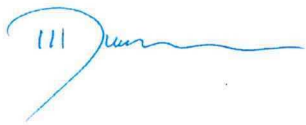
NOTED | APPROVED | NOT APPROVED

A handwritten signature in blue ink, reading "Alannah Mactiernan".

HON ALANNAH MACTIERNAN MLC
MINISTER FOR REGIONAL DEVELOPMENT

22 / 9 / 2021

These budget estimates have been approved by:



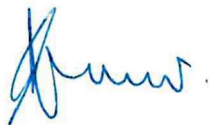
30/08/2021

Tym Duncanson

Date

Chief Executive Officer

Gascoyne Development Commission



30/08/2021

Andrew Munro

Date

Chairperson

Gascoyne Development Commission



30/08/21

Rhett Shimmings

Date

Chief Finance Officer

Gascoyne Development Commission

1 Purpose

The purpose of this document is to confirm the organisational structure and budget for the Commission for the 2021-22 financial year.

2 Executive Summary

The Gascoyne Development Commission (GDC) is a WA State Government entity operating under the Regional Development Commissions Act 1993 and reports to the Hon Alannah MacTiernan MLC, Minister for Regional Development.

The role of the GDC is to coordinate and promote the economic and social development of the Gascoyne region of Western Australia.

3 Financial Budget 2021/22

3.1 Section 40 Budget – Commission Total Cost of Service Budget

The RDCs are required to prepare and submit annual estimates to the Minister, in accordance with Section 40 of the Financial Management Act 2006 (FMA) and Treasurer's Instructions (TI) 953 Publication and Presentation of Estimates.

The Section 40 budget represents the Commission's total cost of service, which comprises the CEO and Board related costs (RDC Direct) and DPIRD's Services provided 'Free of Charge' to the Commissions.

The budget estimates are provided in section 4 below

3.2 Resources received free of charge

A service level agreement (SLA) was signed on 12 August 2020 between DPIRD and the Regional Development Commissions (Commission's). The SLA clarifies the delivery of service by DPIRD to facilitate and support the Commission's activities in the context of the Machinery of Government changes in 2017. Under the SLA, DPIRD provides Commissions with access to the staff and resources necessary to support CEOs in the fulfilment of their statutory functions and obligations under the Regional Development Commissions Act 1993.

In regards to this support the Director General, and delegated staff of DPIRD, will be accountable for all Departmental finances and costs provided to RDCs as free of charge to the RDC under the Section 40.

Under Treasurer's Instruction 1102: Statement of Comprehensive Income para 11(ii) requires where assets or services have been received free of charge, income shall be recognised and the fair value of those services shall be recognised as assets or expenses, as applicable.

This ensures that both the budgeted and the final operating result reported in the RDC's Financial Statements are aligned, and disclose the full of cost to deliver the Commission's services. Under the Section 40 budget, for Ministerial approval, DPIRDs Services provided free of charge will be consolidated and reported under the expenditure category 'Supplies & Contracts'. For financial management reporting purposes, these services are itemised under the major expenditure categories. DPIRD report Services provided by DPIRD under these expenditure categories in the Commission's Monthly Financial Management reports, to ensure transparency and accountability.

4 2021-22 Section 40 Budget

Statement of Comprehensive Income	Actual 2020-21	Budget 2020-21	Budget 2021-22
	\$'000s	\$'000s	\$'000s
EXPENSES			
Employee benefits	275	308	307
Supplies and Services	216	187	329
Services received free of charge	1,555	1,877	1,915
Depreciation and Amortisation	53	52	53
Finance Costs	1	0	0
Grants and Subsidies Expenses	73	703	0
Other Expenses	31	155	21
TOTAL COST OF SERVICES	2,204	3,282	2,625
INCOME			
Other Revenue.	0	0	0
TOTAL INCOME	0	0	0
NET COST OF SERVICES	2,204	3,282	2,625
INCOME FROM STATE GOVERNMENT			
Income received from other state agencies	546	650	581
Services received free of charge	1,555	1,877	1,915
TOTAL INCOME FROM STATE GOVERNMENT	2,101	2,527	2,495
SURPLUS/(DEFICIT)	(103)	(754)	(130)

Statement of Financial Position	Actual 2020-21	Budget 2020-21	Budget 2021-22
	\$'000s	\$'000s	\$'000s
ASSETS			
Current Assets			
Cash and cash equivalents	249	31	122
Restricted cash and cash equivalents	511	475	511
Receivables	55	60	12
Non-Current Assets			
Amounts receivable for services	34	34	34
Property, plant and equipment	3	142	0
Right-of-use assets	52	13	52
TOTAL ASSETS	904	755	731
LIABILITIES			
Current Liabilities			
Payables	53	10	10
Lease liabilities	43	13	43
Provisions	117	92	117
Non-Current Liabilities			
Lease liabilities	8	1	8
Provisions	0	0	0
TOTAL LIABILITIES	221	116	178
NET ASSETS	683	639	553
EQUITY			
Contributed equity	90	90	90
Reserves	0	553	0
Accumulated surplus/(deficiency)	593	(4)	463
TOTAL EQUITY	683	639	553

Statement of Cash Flow	Actual 2020-21	Budget 2020-21	Budget 2021-22
	\$'000s	\$'000s	\$'000s
CASH FLOWS FROM STATE GOVERNMENT			
Income received from other state agencies	546	650	581
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee benefits	(257)	(288)	(307)
Supplies and services	(264)	(219)	(329)
Finance costs	(1)	0	0
GST payments on purchases	(22)	(56)	(35)
GST payments to taxation authority	0	0	0
Grants and subsidies	(73)	(188)	0
Other payments	(35)	(152)	(21)
Receipts			
GST receipts on sales	0	0	0
GST receipts from taxation authority	39	56	35
Other receipts	0	0	0
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of non-current assets	0	0	0
CASH FLOWS FROM FINANCING ACTIVITIES			
Principal elements of lease payments	(61)	(40)	(50)
Net increase/(decrease) in cash held and cash equivalents	(128)	(3)	(127)
Cash and cash equivalents at the beginning of the period	888	887	760
CASH AND CASH EQUIVALENTS AT THE END OF THE PERIOD	760	884	633

5 Key Performance Indicators

Key effectiveness indicators provide information on the extent to which agency level, government desired outcomes are achieved through the funding and production of agreed services. As RDC budgets are now consolidated into DPIRD budgets in the State Government's Budget papers, the process of setting and approving the Commission's target KPIs is incorporated into the RDC's Business Plan Development process. The approved target KPIs are reported against the actual KPIs in the Commission's Annual Report.

Key Effectiveness Indicator for GDC

Effectiveness Indicator	2018	2019	2020	2021	2022 Target
Client satisfaction with the GDC making a positive contribution to the economic and social development of the region	81%	87%	N/A*	84%	84%

Key Efficiency Indicator for GDC

Efficiency Indicator	2018	2019*	2020	2021	2022 Target
Average cost per hour	\$112	\$126	\$133	\$130	\$155

6 Organisational Structure

The CEO identifies proposed positions required to fulfill the Commission's obligations under the Regional Development Commissions Act, 1993. The following positions have been identified and reflected in the draft indicative budget.

POSITION NO	POSITION TITLE	LEVEL	FTE
70190900	Director Regional Development	L8	1.00
70190901	Principal Regional Development Officer	L7	1.00
70190902	Principal Regional Development Officer	L7	1.00
70190903	Executive Officer (0.5 FTE)	L5	0.50
70190904	Regional Development Officer	L5	1.00
70190905	Regional Development Officer	L5	1.00
70190906	Regional Development Officer	L4	1.00
70190907	Administration Officer	L2	1.00
70180142	Communications Adviser	L5	0.60
TBC	TBC - New Position	L1	1.00
TBC	TBC - New Position	L6	1.00
TOTAL ANNUAL SALARY		\$1,024,086	